

**Artesia Cemetery District**

**Meeting Location: 11142 Artesia Blvd., Cerritos, CA 90703**

**Board of Trustees**

**Chair** Michael Wada      **Vice Chair** Allison Stewart

**Trustee** Linda Gonzalez      **Trustee** Osvaldo Palhinha      **Trustee:** Mike M. Laughlin

**General Manager** Antonio Mendoza      **District Counsel** Steven B. Quintanilla

**REGULAR MEETING OF THE BOARD OF TRUSTEES**

**AGENDA**

**Thursday, August 13, 2020**

4:00 P.M

**TELECONFERENCED MEETING**

**(Conducted Pursuant to Governor Executive Order N-29-20)**

**VERY IMPORTANT COVID-19 INFORMATION**

**MEMBERS OF THE PUBLIC WILL BE ABLE TO LISTEN TO THE TELECONFERENCED REGULAR BOARD MEETING AND SUBMIT PUBLIC COMMENTS VIA TELEPHONE AT THE DISTRICT'S OFFICE.**

**SOCIAL DISTANCING OF 6 FEET OR MORE SHALL BE COMPLIED WITH AT ALL TIMES DURING THE BOARD MEETING**

**A FACE MASK SHALL BE WORN WHILE PRESENT IN THE DISTRICT OFFICE WHICH COVERS THE NOSE AND MOUTH. FACE MASKS MAY BE FACTORY-MADE, AS WELL AS FOLDED OR SEWN, AND CAN BE IMPROVISED USING HOUSEHOLD ITEMS LIKE SCARVES, T-SHIRTS, SWEATSHIRTS OR TOWELS.**

**MEMBERS OF THE PUBLIC SHALL NOT ATTEND THIS SPECIAL MEETING IF THEY ARE EXPERIENCING SYMPTOMS OF RESPIRATORY ILLNESS, INCLUDING FEVER OR COUGH.**

*PLEASE REFRAIN FROM USING CELL PHONES AND SILENCE ALL ELECTRONIC COMMUNICATION DEVICES WHILE THIS PUBLIC MEETING IS IN SESSION.*

- 1. CALL TO ORDER** – Chair
- 2. ROLL CALL** – Secretary
- 3. PLEDGE OF ALLEGIANCE** – Trustee
- 4. AGENDA** - Approval of Agenda

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the General Manager at (562) 865-6300 or info@artesiacementerydistrict.com. Notification 48-hours prior to the meeting will generally enable District staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

All supporting documentation is available for public review at the Artesia Cemetery District Office located at 11142 Artesia Boulevard Cerritos, CA 90703 during regular business hours, 9:00 a.m. – 4:00 p.m., Monday through Friday. Agenda items are also available online at www.artesiacementerydistrict.com.

## 5. PUBLIC COMMENT - Three Minute Limit

The Artesia Cemetery District Board of Trustees encourages interested members of the public to address the Board on any matter or issue that is within the subject matter jurisdiction of the District. At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. If you discuss a matter that is not listed on the Agenda, state law prohibits the Board from discussing or taking any action on such matter during this meeting. No discussion or action will be taken on any items that are not on the Agenda.

## 6. CLOSED SESSION

### A. Conference with General Legal Counsel

Anticipated Litigation: Significant Exposure to Litigation

Pursuant to Government Code Section 54956.9: (One potential case)

Facts and Circumstances to be Announced at Meeting prior to Recessing into Closed Session

## 7. CLOSED SESSION ANNOUNCEMENTS

## 8. GENERAL MANAGER'S REPORT

### A. ACD UPDATE

### B. COVID-19 PANDEMIC PROTECTIVE MEASURES

### C. FINANCE/TREASURER'S REPORT

## 9. CONSENT ITEMS

### A. MINUTES: July 9, 2020 Regular Board Meeting Minutes

*Recommendation:* That the Board review, make necessary corrections, and approve the minutes of the July 9, 2020 Regular Board Meeting.

## 10. ACTION ITEMS

### A. UPDATED RULES AND REGULATIONS

### B. RESOLUTION 2020-017 APPROVING AND ADOPTING A DOUBLE DEPTH BURIAL INTERMENT POLICY

### C. RESOLUTION 2020-018 APPROVING AND ADOPTING A PRE-NEED PURCHASE POLICY

### D. RESOLUTION 2020-019 APPROVING GENERAL MANAGER DISCRETIONARY SPENDING AUTHORITY UP TO \$5,000

### E. RESOLUTION 2020-020 APPROVING AND ADOPTING AN ELIGIBLE NON-RESIDENT POLICY

### F. RESOLUTION 2020-021 APPROVING AND ADOPTING A REFUND POLICY

## 11. BOARD COMMENTS

This is the time for additional general comments and/or other issues of concern to the Board of Trustees that may briefly be presented at this time.

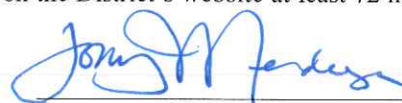
## 12. ADJOURNMENT

The next Regular Meeting of the Board of Trustees will be held on Thursday, September 10, 2020 at 4:00 p.m., at the District Office, located at Artesia Cemetery District, 11142 Artesia Boulevard, Cerritos, CA 90703.

### CERTIFICATION

I, Antonio Mendoza, General Manager of the Artesia Cemetery District, do hereby certify that a copy of the foregoing agenda was posted at Artesia Cemetery District, 11142 Artesia Boulevard, Cerritos, California, and on the District's website at least 72 hours prior to the time of this regular meeting.

Date: Monday, August 10, 2020



Antonio Mendoza, General Manager