

**Artesia Cemetery District**  
**Meeting Location: 11142 Artesia Blvd., Cerritos, CA 90703**

**Board of Trustees**

Chair Trustee Rene Treviño  
Trustee Osvaldo Palhinha

Vice Chair Michael Wada  
Trustee Allison Stewart

Trustee Linda Gonzalez

District Manager  
Antonio Mendoza

**REGULAR MEETING OF THE BOARD OF TRUSTEES**

**AGENDA**

**Thursday, January 9, 2020**

**4:00 P.M**

*PLEASE REFRAIN FROM USING CELL PHONES AND SILENCE ALL ELECTRONIC COMMUNICATION DEVICES WHILE THIS PUBLIC MEETING IS IN SESSION.*

1. **CALL TO ORDER** - Chair
2. **ROLL CALL** - Secretary
3. **PLEDGE OF ALLEGIANCE** - Trustee
4. **INVOCATION** – Trustee
5. **AGENDA** - Approval of Agenda
6. **PUBLIC COMMENT** - Three Minute Limit

The Artesia Cemetery District Board of Trustees encourages interested members of the public to address the Board on any matter or issue that is within the subject matter jurisdiction of the District. At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. If you discuss a matter that is not listed on the Agenda, state law prohibits the Board from discussing or taking any action on such matter during this meeting. No discussion or action will be taken on any items that are not on the Agenda.

**7. CLOSED SESSION**

- A. CONFERENCE WITH LEGAL COUNSEL--Potential Initiation of Litigation Pursuant to Government Code Section 54956.9 (4) One Potential Case
- B. CONFERENCE WITH LABOR NEGOTIATOR- Pursuant to Government Code Section 54957.6 District's Designated Representative: General Counsel - Unrepresented Employee: Antonio Mendoza, District Manager

**8. CLOSED SESSION ANNOUNCEMENTS**

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the General Manager at (562) 865-6300 or [info@artesiacementerydistrict.com](mailto:info@artesiacementerydistrict.com). Notification 48-hours prior to the meeting will generally enable District staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

All supporting documentation is available for public review at the Artesia Cemetery District Office located at 11142 Artesia Boulevard Cerritos, CA 90703 during regular business hours, 9:00 a.m. – 4:00 p.m., Monday through Friday. Agenda items are also available online at [www.artesiacementerydistrict.com](http://www.artesiacementerydistrict.com).

## 9. DISTRICT MANAGER'S REPORT

- A. ACD Update
- B. Finance/Treasurer's Report
- C. DM Monthly Financial Report: December 2019 Sales Report/ Monthly Balance Sheets

## 10. CONSENT ITEMS

- A. MINUTES: December 12, 2019 Board of Trustees Regular Meeting Minutes *Recommendation:* Staff recommends that the Board review, make edits, and approve minutes of the Regular Board Meeting of December 12, 2019.

## 11. ACTION ITEMS

- A. RESOLUTION 2020-001: TRUSTEE COMPENSATION
- B. RESOLUTION 2020-002: INCIDENT REPORT POLICY
- C. RESOLUTION 2020-003: TORTS CLAIM POLICY
- D. AUDITOR REPORTS FOR ALL BOARD MEMBERS TO BE AWARE OF THE REPORT AND ITS CONTENTS
- E. TWO SIGNERS ON CHECKS FOR TRANSPARENCY

## 12. BOARD COMMENTS

This is the time for additional general comments and/or other issues of concern to the Board of Trustees that may briefly be presented at this time.

## 13. ADJOURNMENT

The next Regular Meeting of the Board of Trustees will be held on Thursday, February 13<sup>th</sup>, at 4:00 p.m., at the District Office, located at Artesia Cemetery District, 11142 Artesia Boulevard, Cerritos, CA 90703.

### CERTIFICATION

I, Antonio Mendoza, General Manager of the Artesia Cemetery District, do hereby certify that a copy of the foregoing agenda was posted at Artesia Cemetery District, 11142 Artesia Boulevard, Cerritos, California, and on the District's website at least 72 hours prior to the time of this regular meeting.

**Date:** Monday January 6, 2020



Antonio Mendoza, District Manager