

Artesia Cemetery District

Meeting Location: 11142 Artesia Blvd., Cerritos, CA 90703

Board of Trustees

Chair Mike Laughlin

Vice Chair Michael Wada

Trustee Allison Stewart

Trustee Osvaldo Palhinha

Trustee Linda Gonzalez

General Manager Antonio Mendoza

District Counsel Anthony J. Principe

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

Thursday, July 20, 2023

4:00 P.M.

1. CALL TO ORDER

Chair Laughlin called the meeting to order at 4:00 p.m.

2. ROLL CALL

Present: Chair Laughlin, Vice Chair Wada, Trustee Gonzalez, Trustee Palhinha, Trustee Stewart
LATE: Trustee Gonzalez @ 5:07 p.m.

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chair Laughlin.

4. AGENDA

Vice Chair Wada motioned to approve the Agenda of the July 20, 2023 Board Meeting. Trustee Palhinha seconded. **Approved 4 - 0 -1 absent (Gonzalez)**

5. PUBLIC COMMENT

Roberto Gomez, his mother Rita Gomez-Santos, his stepfather Irenio Santos and his sister (no name provided) came to discuss the Endowment owed on a plot purchased by his mother in 1981 for a Felix Gomez. Chair Laughlin closed public comments and explained to Mr. Roberto Gomez that this matter will be discussed among the board at a later time & potentially put it on the next agenda.

6. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION

(Subdivision (a) of Section 54956.9)

Artesia Cemetery District vs. Robert Yeutter et al. (Case No. 21NWCV00562)

7. CLOSED SESSION ANNOUNCEMENTS

No Announcements to Disclose

8. GENERAL MANAGER'S REPORT

A. FINANCE/TREASURER'S REPORT

Paul J. Kaymark CPA, Financial consultant reviewed the Finance/Treasurer's Report via Zoom.

Vice Chair Wada motioned to approve the Finance/Treasurer's Report. Trustee Stewart seconded.

Approved

B. ACD & COVID UPDATES

Tier 4 update: We have found new vault company that we are working with and we should be getting our first shipment next week.

Niche wall Update: It is still with the County Office’s plan check. There is a hold up due to the ADA compliance issue

LAFCO Update: Nothing new to report

Trench Work: Almost complete.

Rear Signage Update: Unfortunately, City of Cerritos informed us they do not allow signage on gates but we will revisit and look further into it at a later time.

Other Updates:

We sponsored the Miss Artesia Pageant and we were featured on the back cover of the Program (which was passed around for all the Trustees to see).

Attended the GM Summit last month and got some great ideas

C. BURIALS & SERVICES

Month of June ACD had a total of 16 Funeral Services: 11 Full Burials and 5 Cremations. We sold 6 pre-need plots.

9. CONSENT ITEMS

A. MINUTES: June 8, 2023 Regular Board Meeting Minutes & June 15, 2023 SPECIAL Meeting

Trustee Stewart motioned to approve the Minutes from the June 8, 2023 Regular Board Meeting. Trustee Palhinha seconded. **Approved 4 - 0 -1 absent (Gonzalez)**

10. ACTION ITEMS

A. Security Camera Purchase

Trustee Palhinha motioned to approve the Security Camera Purchase with Flexibility to cost/ language on contract Trustee Stewart seconded. **Approved**

Roll Call Vote:

Yes: 4 No: 0 Absentee: 1 (Trustee Gonzalez) Abstention: 0

Trustee Gonzalez joined the meeting at 5:07 pm

B. Bright View Irrigation Wire Replacement

Chair recommended looking into a remote access upgrade for timer.

Vice Chair Wada motioned to approve; Trustee Palhinha

Second. **Approved**

Roll Call Vote:

Yes: 5 No: 0 Absentee: 0 Abstention: 0

C. PUBLIC WORKS CONSTRUCTION AGREEMENT Bright View Tree Care Services

Vice Chair Wada motioned to approve the Bright View Tree Care Services Trustee Palhinha seconded. **Approved**

Roll Call Vote:

Yes: 5 No: 0 Absentee: 0 Abstention: 0

D. Backhoe Purchase

Trustee Palhinha motioned to approve Backhoe Purchase Trustee Stewart seconded. **Approved**

Roll Call Vote:

Yes: 5 No: 0 Absentee: 0 Abstention: 0

E. RESOLUTION 2023-05 Adopting Cafeteria Plan

Trustee Palhinha motioned to approve Adopting Cafeteria Plan. Trustee Stewart seconded. **Approved**

Roll Call Vote:

Yes: 5 No: 0 Absentee: 0 Abstention: 0

11. BOARD COMMENTS

Trustee Gonzalez: Apologized for being late, will have knee replacement soon, please let grounds keepers know we appreciate them.

Trustee Stewart: Great to see everyone make sure to stay hydrated it’s supposed to be scorcher. She feels like it’s been a long time.

Trustee Palhinha: Wants to have a project for board to participate in. He is very proud of this board.

Vice Chair Wada: Congratulated Trustee Allison in Vegas weight lifting tournament. Every once in a while people raise concern about past crew.

Chair Laughlin: Apologized about length of meeting. He could have cut off public comment sooner but felt it was important to hear public comments out completely.

12. ADJOURNMENT

Trustee Palhinha motioned to adjourn the Regular Meeting of the Board of Trustees. Vice Chair Wada seconded.

Chair Laughlin adjourned the Regular Meeting of the Board of Trustees at 5:41 p.m.

The next Regular Meeting of the Board of Trustees will be held on **Thursday, August 10, 2023 at 4:00 p.m.** at the District Office, located at Artesia Cemetery District, 11142 Artesia Blvd, Cerritos, CA 90703