

Artesia Cemetery District
Meeting Location: 11142 Artesia Blvd., Cerritos, CA 90703

Board of Trustees

Chair Allison Stewart

Vice Chair Mike Laughlin

Trustee Arturo Sanchez, Jr.

Trustee Aurelia Palhinha

Trustee Michael Wada

General Manager Antonio Mendoza

District Counsel Carlos Campos

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

Thursday, April 9, 2026

4:00 P.M.

1. CALL TO ORDER

Chair Stewart called the meeting to order at 4:00 p.m.

2. ROLL CALL

Present: Chair Stewart, Vice Chair Laughlin, Trustee Sanchez, Trustee Wada, Trustee Palhinha

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Trustee Wada

4. AGENDA

Trustee Wada motioned to approve the Agenda. Trustee Sanchez seconded.

5-0 Approved

5. PUBLIC COMMENT

No one present.

6. CLOSED SESSION:

A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Initiation of Litigation, Pursuant to Government Code Section 54956.9(d)(4)

One (1) Potential Case

B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Pursuant to Government Code (Section 54957 (b) (1))

Public Employee: General Manager

C. CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to Government Code (Section 54957.6)

District's Designated Representative: General Counsel

Unrepresented Employee: General Manager

Trustee Wada motioned to go into closed session at 4:02pm. Trustee Sanchez Seconded.

5-0 Approved

Reconvene to Open Session 6:10pm.

7. CLOSED SESSION ANNOUNCEMENTS:

No reportable action

8. GENERAL MANAGER'S REPORT

A. FINANCE REPORT Dashboard, Revenues and Expenses, Endowment by Paul Kaymark

B. ACD UPDATES

Garage Improvements: Plans Approved

Upgrades: Irrigation Timer – Completed; Office furniture Re-Organization-Completed

Tier 4 Updates: At Row 27 (located west of sidewalk). Weekly vault deliveries

CA Bank of Commerce: New bank in place-Complete

Cemetery Consultations: Sunnyside Cemetery in LB

CSDA GM of the Year: Nomination Submission

Earth Day Event: Bench Monument Re-Dedication

Conferences / Webinars/ Tours:

- CSDA Webinar- 'Demo Day' in May

Trustee Wada motioned to approve the Finance Report Trustee Sanchez seconded.

5-0 Approved

9. CONSENT ITEMS

A. Check Detail Report for the Month

B. Credit Card Detail Report

C. California Class Summary

D. January Burials & Services

Month of January- ACD had a total of **(17)** Funeral Services: **(11)** Full Burials and **(6)** Cremations.

We sold **(6)** Pre-Need plots.

E. MINUTES: March 12, 2026, Regular Board of Trustees Meeting Minutes

Vice Chair Laughlin motioned to approve the Consent Trustee Sanchez seconded.

5-0 Approved

10. ACTION ITEMS

Resolution 2026-007 – Confirmation of Self Correction of District Eligibility Failure Under the Employee Plans Compliance Resolution System Regarding the Artesia Cemetery District 403(b) Plan

5-0 Approved

11. BOARD COMMENT

Trustee Wada: Thanks Attorney for great work and congratulates GM on evaluation

Trustee Palhinha: Learned a lot and is proud of GM for everything he does for the cemetery

Trustee Sanchez: Thinks it was an interesting meeting and congratulates GM on evaluation.

Vice-Chair Laughlin: Appreciates having sound voices to make informed decisions and enjoys working with the board.

Chair Stewart: Thanks District Counsel Carlos for help and recognizes GM for great work.

Sub-committee of Vice Chair Laughlin and Trustee Sanchez is created for assistance with Memorial Day Event and will meet April 14, 2026 at 11:00am at Artesia Cemetery.

12. ADJOURNMENT

Trustee Sanchez motioned to adjourn the Regular Meeting of the Board of Trustees. Trustee Palhinha seconded.

5-0 Approval

Chair Stewart adjourned the Regular Meeting of the Board of Trustees at 6:40 pm

The next Special Meeting of the Board of Trustees will be held on **Thursday, April 23rd, 2026 at 4:00 PM** at the District Office, located at Artesia Cemetery District, 11142 Artesia Blvd, Cerritos, CA 90703.